

**Minutes for SDSM&T Faculty Senate Meeting  
November 11, 2011, 11:00 to 12:30 pm, Bump room.**

**I. Call to Order**

II. **Roll call - Senators present:** Adam French for Sundareshwar, Gilcrease, Boyles, Fontaine (arrived 11:55), Randy Hoover for Tolle, Stetler, Boysen (arrived 11:30), Matejck, Cross, Ellingsen, Kliche, Dreyer, Foygel

III. **Approval of Agenda** – agenda was approved.

IV. **Approval of Minutes - 13 Oct 2011 minutes** – minutes were approved (Kliche, Stetler 2<sup>nd</sup>)

**V. Report from Dr. Hrcir**

136 to 130 program credit hour reductions passed at campus level for engineering programs – BOR will act on these in December. Proposal to create new MS program in Mining Engineering will go before BOR in December. Changes in IDEA administration – no longer evaluating every course for every semester except for tenure track faculty working towards tenure. Evaluation schedule will be more spread out for tenured faculty. Speculation for upcoming SD legislative session -Governor will recommend faculty raises this year. SDSM&T budget is tight this year - DUSEL cut back, enrollment flat , & earmarks cut. Discipline fees helpful this year – ~\$1.2 MM will go towards academic programs – stressed that most of this should be spent this academic year.

**Breakdown of discipline fee spending:** 10% to academic affairs, 10% for institutional priorities (\$100K for library collection upgrades, upgrading website this fall). Discipline fees used to doubled O&E for all departments. Remaining distributed to departments according to who generated it. Departments may be able to trade discipline fee budgets to accommodate big ticket 1 yr items. Classrooms in MI building –considering upgrades using institutional discipline fee monies. Senate will collect list of needed classroom upgrades for consideration by Senate Finance and Personnel subcommittee (Kliche chair) subcommittee. For classroom problems, contact Building managers for each particular building. Will check on dead day before finals week. Library upgrades in will be decided by Dr. Hrcir's office - currently considering opening one floor of library for other uses.

**Question about a dead day at the end of this semester** (definition: *A day during which there are no classes, exams, etc. scheduled so as to give students a period of time to prepare for final exams.*) Dr. Hrcir indicated this year our finals run M-F, so the two weekend days prior to the start take care of the required dead days for this year. He indicated with the newly adopted calendars starting in the 2013-2014 AY, there will be a dead day on Wednesday before finals begin on Thursday.

VIII. Old Business (moved up in agenda to accommodate Mr. Bridge)

A. Parking (Mr. David Bridge, Dr. Fontaine) Parking update: now more commuter parking space(red) in front of McLaury building. Green = dorm residents. Presently all

red spaces behind King center – Fontaine proposal was to make these spaces available for both red and blue – Parking committee decided to do this – not advertised yet – will happen over Christmas break. In front of King center – swap fire lane and CM dedicated slots – will pick up 15 slots by doing this – not sure what color they will be at this point. Have added 30 green & 64 red spaces this year. Master plan – new parking deck off KC street. Roger Schrader is the faculty representative on the campus parking committee. Aramark has issued 3000 tickets this year - can get identify unknown plates from state DMV now. Senator Stetler indicated he mistakenly received an email ticket for parking in Connelly, when his vehicle was actually parked in yellow at football stadium, and has had difficulty in resolving this mistake. Mr. Bridge indicated that \$15-20K in ticketed fees are generated per year – these monies go towards fixing campus roads – cost of fixing road to King Center will run \$125-130K.

VI. **Report from Chair** – nothing to report.

VII. **Committee Reports**

**A. Academic Affairs**

**B. Associate and BS Degree Candidates for Dec 2011 – Kathy Crawford**

Ms. Crawford presented a list 72 BS & AA candidates for approval of graduation in December, pending completion of all outstanding requirements. Bill Cross moved for approval, Dr. Ellingsen 2nd. Motion passed unanimously.

**C. MS and PhD Degree Candidates for Dec 2011 – Dr. Logar**

Dr. Logar presented a list of 43 MS & PhD candidates for December graduation, pending completion of all outstanding requirements. Senator Cross moved for Senate approval, Dr. Ellingsen second. Passed unanimously. Senator Stetler indicated that geology candidates Chris Nichols and Joshua Ratliff would not be able to finish their requirements this semester.

**D. Curriculum Requests – Dr. Cross**

Curriculum committee approvals were posted on website (<https://sdmines.sdsmt.edu/curriculum-november2011>) and presented to the Faculty Senate for approval. Discussion points: Engineering programs were excepted from 120 cr. hr requirements – sciences going to 120 cr. hr., but curriculum revisions not due till spring. NCAA div II requirements stipulate that athletic program cannot be supported though PE courses. Physical chemistry courses – allow as variable credit courses. Rock mechanics credit hour drop from 4 to 3 hrs – advanced course is forthcoming. Discussion about motivation for going to lower credit hour requirements, and the fact that many faculty are not in agreement with this move. Concerns about national student debt mentioned. Concerns about general education requirements - ME – gen eds tie up curriculum in 1st 2 yrs, limit opportunity for Freshmen and Sophomores to take courses in major dept., then they fail courses or lose interest in major. Interest in pushing gen ed requirements to jr/sr level. Boysen – tech com integrates speaking & writing, but students are not cooperative learners in TCII. Chair Howard indicated we would move the general

discussion of curriculum to the December Senate meeting. Motion: Senate approval of all curriculum changes approved by the Curriculum committee at their November 2011 meeting – Boyesen seconded. Passed unanimously.

**4. Faculty Expectations Documents – Dr. Cross**

Senator Cross indicated he is still working on a comparison of individual department versus senate (university wide) faculty expectation documents (definition of basic versus high level performance for tenure track faculty). Presentation was moved to December senate meeting

**5. Use of comments on Student Opinion Surveys – Dr. Cross**

Specifically referring to use of written student comments in faculty evaluations.

Senator Cross presented an excerpt from COHE document

[http://www.ris.sdbor.edu/policies\\_initiatives/COHEfacultyagreement/agreement.pdf](http://www.ris.sdbor.edu/policies_initiatives/COHEfacultyagreement/agreement.pdf) pages 45-47 , which states “If the department head makes use of written student comments in a narrative summary, the department head must explain why the comments are reliable, taking into consideration their relation to responses tabulated on the statistical profile and considering their frequency in relation to the total number of students surveyed. Special attention must be given to the basis for regarding such answers as representative of student opinions.” Senator Boyesen indicated an understanding that SOS results can only count a maximum of 40% of overall teaching evaluations.

**B. Research and Scholarly Affairs** – nothing to report

**C. Finance and Personnel** – nothing to report

**D. Student Affairs** – nothing to report

**E. University Relations** – Chair Kratzer not present

**F. By-Laws Committee** – nothing to report

**VIII. Old Business**

**A. Parking (Mr. David Bridge, Dr. Fontaine)** – see above

**B. Student Opinion Surveys - Dr. Kowalski (absent with regrets)**

**C. Dec 13, Tuesday, 4:00 pm meeting in CB 203 with Gary Aguiar, COHE** – all faculty special meeting. Senator Boyles indicated that COHE and BOR currently at an impasse, as such we are still operating under old contract.

**IX. New Business**

**A. Nominating Committee Appointments** – Chair Howard reminded Senate that the election of a new Chair of the Faculty Senate will need to take place Spring 2012, and that a nominating committee will need to be appointed.

**B. Committee Structure Review** – Chair Howard indicated we should consider whether the Senate needs to review/restructure its subcommittees; is concerned that all the work is falling on the Academic Affairs subcommittee.

**C. University Relations Chair** – need for replacement with retirement of Senator Kratzer.

**X. Other**

President Wharton arrived 12:35 pm. Confirmed Senate concerns that that program credit hour reductions were a top down decision by the BOR (Dr. Warner). Senate asked "What is the best way for faculty to respond to this order, if they do not agree with it?" Dr. Wharton responded that he doesn't see further program credit hour reductions happening in the SDBOR system. Dr. Wharton will see that the Faculty Senate is added to the SDSM&T organization tree. Noted that the University master plan on the campus website – plan is to raise and invest \$350 MM over 30 yrs. Indicated a priority is improvement of neighborhoods on west side of campus.

XI. **Adjournment.** Motion to adjourn 12: 45 pm.

## 2011-12 Senate Officers and Senators

Chair..... Stanley Howard  
Immediate Past Chair . David Boyles  
Recording Secretary ... P. V. Sundareshwar

P. V. Sundareshwar ... Atmospheric Sciences  
Pat Gilcrease ..... Chemical and Biological Eng  
David Boyles ..... Chemistry & Past Chair  
Thomas Fontaine ..... Civil and Environmental Eng  
Charles Tolle ..... Electrical and Computer Eng  
Larry Stetler ..... Geology and Geological Eng  
Al Boysen ..... Humanities  
Frank Matejck ..... Industrial Eng

Bill Cross ..... Materials and Metallurgical Eng  
Travis Kowalski ..... Mathematics and Computer Sci  
Marius Ellingsen ..... Mechanical Eng  
Chuck Kliche ..... Mining Eng and Management  
Dan Kratzer ..... Physical Education  
John Dreyer ..... Social Sciences  
Michael Foygel ..... Physics

## 2011-12 Faculty Senate Committees

### Academic Affairs Committee

Dr. Bill Cross, Chair  
Dr. Marius Ellingsen  
Dr. Charles Kliche  
Dr. Dimitrios Anagnostou (on LOA)

### Research and Scholarly Affairs Committee

Dr. Larry Stetler, Chair  
Dr. Andy Detwiler  
Dr. Charles Tolle  
Dr. John Dreyer

### Finance and Personnel Committee

Dr. Chuck Kliche, Chair  
Dr. Colin Paterson  
Dr. Hao Fong  
Dr. Bill Capehart

### Student Affairs Committee

Dr. John Dreyer, Chair  
Dr. Pat Gilcrease  
Dr. Jennifer Benning  
Dr. Frank Van Nuys  
Dr. Judy Sneller

### University Relations Committee

Professor Dan Kratzer, Chair  
Dr. Carter Kerk  
Dr. Jon Kellar

### Bylaws Committee

Dr. Al Boysen, Chair  
Dr. David Boyles  
Dr. Jason Hower (LOA)

## Senate Appointments to Other Committees

### Curriculum Committee

John Dreyer  
Frank Matejck

### Nominating Committee

(tbd)

## Minutes of Faculty Senate Meeting

13 October 2011

### Faculty Senate Meeting

October 13, 2011 11:00 am-12:30 pm

Bump Conference Room in Surbeck Center

#### XII. Call to Order

#### XIII. Roll call

Senate Chair Dr. Stan Howard called the meeting to order at 11:00 am. Senators present: Drs. Pat Gilcrease, David Boyles, Thomas Fontaine, Charles Tolle, Larry Stetler, Frank Matjick, Bill Cross, Travis Kowalski, Marius Ellingsen, John Dreyer, Michael Foygel.

Dr. Al Boysen arrived during the meeting

Drs. Adam French and Purushotham Tukkaraja were in attendance as proxies for Drs. P. V. Sundareshwar and Chuck Kliche, respectively

#### XIV. Approval of Agenda

Approved upon motion by Dr. Cross and second by Dr. Ellingsen

#### XV. Approval of Minutes - 8 Sept 2011 minutes—minutes approved

Some discussion regarding the 9-12 month payout proposal discussed at Sept. meeting

#### XVI. Report from Chair

##### • Changes to IDEA course evaluation procedures discussed:

- i. Moving to less frequent evaluations for long-term/tenured faculty (every 3 yrs/third offering of the course)
- ii. Maintaining regular (each course) evaluations for non-tenured faculty
- iii. Implementing a shorter evaluation form

##### • Faculty Expectations

- i. Document needs to be reviewed, available on senate website:  
[http://www.hpcnet.org/senate\\_misc#x](http://www.hpcnet.org/senate_misc#x) (see "Performance Standards")

##### • Student Advising

- i. Task force being formed: Drs. Dryer, Stetler, and Cross volunteered

##### • Curriculum change Procedures

- i. Upcoming reduction in credit hours will require formal change of program process –will be run through dept. chairs

##### • Meeting our mission statement

- i. Need to ensure if courses are cut to meet credit hour reduction that doing so does not go against mission statement

#### XVII. New Committee Assignments

- Dr. Ellingsen moved to academic affairs committee
- Dr. Kliche moved to academic affairs committee
- Dr. Kowalski made chair of finance and personnel committee
- Dr. Gilcrease moved to student affairs committee
- Dr. Dreyer made chair of student affairs committee

#### XVIII. Committee Reports

##### B. Academic Affairs

- 1. Dr. Logar presented a proposed change to the catalog that would require PhD candidates to have defended their dissertation and completed all necessary requirements for graduation prior to being hooded/participating in commencement**

Some discussion followed as to whether students should be allowed to “walk” at graduation but not be “hooded”. It was suggested that the wording the catalog be clarified with regards to exactly what the new policy entails  
Motion by Dr. Stetler to approve the proposed change with clarified language, seconded by Dr. Boyles approved.

- 2. Dr. Logar presented a proposal from the Council of Graduate Education to allow departments to begin planning for 5-year BS/MS programs. Primary change would entail allowing “double counting” of some credit hours for both the BS and MS degree.**

Some discussion followed regarding whether this would be a thesis/non-thesis MS, some specifics regarding requirements, advantages/disadvantages and whether this move is a BOR System-wide move or more local. Point was also raised that current programs that do not offer any 500/600 level courses would be excluded from this opportunity by default.

Motion by Dr. Boyles to allow this proposal for planning 5-yr BS/MS degrees to move forward, seconded by Dr. Cross with the comment that “senate approval” should be added to the process, approved.

- 3. Dr. Logar presented some information on the development of dual MS degrees in the future, mainly in the interest of getting feedback from the senate**

Discussion followed as to what the demand for such programs would be. It was presumed to be mainly situations such as getting degrees in an engineering field along with engineering/construction management, to improve student’s professional development. Additional discussion focused around how undergraduate pre-requisites for such programs might work, and concerns that this would not be possible for two research-based MS degrees. General consensus of senate was that this would be okay for certain circumstances (i.e. engineering and construction management degrees).

- 4. Dr. Cross presented the most recent set of curriculum change requests , details available online at: (<http://www.hpcnet.org/curriculum-october2011>).**

**New Course Request:**

CEE 651 Advanced Steel Design

CEE 731/731L Current Topics in Water Quality Assessment

**Revised Course Request: Common Course**

EM 331 Fluid Mechanics

**Existing Courses: Minor Modification Requests**

ATM 404/504 Atmospheric Thermodynamics

ATM 570 Wildfire Meteorology

CSC/CENG 314/314L Assembly Language

CEE 357/357L Theory and Design of Metal Structures

ENVE 307 Environmental Geostatistics

ENVE 315 Fundamentals of Heat Transfer

ENVE 316 Fundamentals of Mass Transfer  
GEOE 461 Title Petroleum Production  
GEOE 462 Drilling and Completion Engineering  
GEOL 214L Mineralogy for Mining Engineers  
MUS 217/217L Music in Performance I  
MUS 317/317L Music in Performance II  
PHYS 790 Graduate Seminar

Committee recommended that all requests be approved. Senate approved all requests.

- 5. Faculty expectation documents were assigned to committee for review**
- 6. Common Exam time was adjusted by 30 minutes to accommodate band practice**

- B. Research and Scholarly Affairs** –no report
- C. Finance and Personnel**–no report
- D. Student Affairs**–no report
- E. University Relations**–no report
- F. By-Laws Committee**–no report

**XIX. New Business**

- A. Senate meetings will continue to be the 2<sup>nd</sup> Thursday of each month at 11 am.**
- B. Meeting with Gary Aguiar from COHE**

Dr. Howard proposed having a special meeting with Gary Aguiar of COHE when he is in town on Dec. 13<sup>th</sup>. It was decided to make this meeting separate from the Dec. Senate meeting and to make it to all faculty.

- C. Dr. Ellingsen raised concerns from his dept. over the recent parking changes, namely the removal of “blue” spots near the civil/mechanical engineering and classroom buildings.**

Discussion followed, main consensus was that faculty should have more involvement/more of a voice in parking decisions. Dr. Howard will discuss the procedures with Dr. HrnCir and will ask Dave Bridge to attend the next senate meeting to discuss these changes.

**XX. Old Business**

- **Dr. Kowalski presented some findings of his study into changes in student opinion survey responses following the change to the online-only IDEA forms. Overall student response rates are down approximately 20% from the final years of the paper forms, however campus-wide the average instructor scores have not changed a great deal. Generally, some improvement in response rate (approx. 10%) can be seen when the surveys are taken online in class rather than via email.**

Discussion that followed suggested that individual results are much more variable, with the decline in response rate corresponding to lower survey scores, implying that the dissatisfied students are more frequently taking the survey. Additionally, since moving to the online forms instructors are seeing a rise in angrier, more derogatory or even abusive comments on the forms. Concerns were raised that this presents a serious problem in terms of these forms being used as part of the tenure/promotion process. It was recommended that the review of past survey results should continue,



and the impact that these surveys on tenure/promotion should be discussed with Dr. Hrncir.

- **Motion raised by Dr. Cross to amend some misquotations and to remove names from discussion in the September minutes as was done previously. Motion passed**
- **There was some further discussion on the subject of the reduction of required credit hours, tabled at the September meeting**

The discussion revolved around where the BOR was in terms of making a decision, and whether the senate should weigh in with an opinion. There was some talk of drafting a statement to send to the BOR, but nothing was decided formally.

**XXI. Other**

**XXII. Adjournment**